

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
FLORIN RESOURCE CONSERVATION DISTRICT**

**Wednesday, January 28, 2015**

**6:30 PM**

**8820 Elk Grove Blvd.  
Elk Grove, CA 95624**

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available for public inspection during normal business hours at the Administration building of Elk Grove Water District, located at 9257 Elk Grove Blvd. Elk Grove, California. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at [www.egwd.org](http://www.egwd.org).

The Board will discuss all items on the agenda, and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda, but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda.

If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

**Public Comment – Please complete a Request to Speak Form if you wish to address the Board.**

Members of the audience may comment on matters that are not included on the agenda. Each person will be allowed three (3) minutes, or less if a large number of requests are received on a particular subject. No action may be taken on a matter raised under "Public Comment" until the matter has been specifically included on an agenda as an action item. Items listed on the agenda will be opened for public comment as they are considered by the Board of Directors.

**1. Proclamations and Announcements**

- a. Recognition of Jose Mendoza for five years of service
- b. Recognition of Michael Montiel for five years of service
- c. Recognition of Chris Phillips for five years of service
- d. Recognition of Marcel Wilson for ten years of service

Associate Director Comment

Public Comment

**2. 2015 Election of Officers – Florin Resource Conservation District**  
(Stefani Phillips, Board Secretary)

Associate Director Comment

Public Comment

**Recommended Action: Elect a Chair and Vice-Chair for the 2015 calendar year.**

- 3. Consent Calendar** (Stefani Phillips, Board Secretary and Jim Malberg, Treasurer)
- a. Minutes of the Regular Board Meeting of November 19, 2014 and Special Board Meeting of January 10, 2015.
  - b. FRCD Cash Flow Worksheet – November, 2014
  - c. FRCD Cash Flow Worksheet – December, 2014
  - d. Warrants Paid – November, 2014
  - e. Warrants Paid – December, 2014
  - f. Active Accounts – November, 2014
  - g. Active Accounts – December, 2014
  - h. Bond Covenant Status for FY 2014-15 – November, 2014
  - i. Bond Covenant Status for FY 2014-15 – December, 2014
  - j. Revenues and Expenses – Actual vs Budget FY 2014-15 – November, 2014
  - k. Revenues and Expenses – Actual vs Budget FY 2014-15 – December, 2014
  - l. Cash Accounts – November, 2014
  - m. Cash Accounts – December, 2014
  - n. Consultants Expenses – November 2014
  - o. Consultants Expenses – December 2014

Associate Director Comment

Public Comment

**Recommended Action: Approve FRCD Consent Calendar.**

- 4. Conservation Activities – November and December 2014**  
(Ellen Carlson, Management Analyst)

Associate Director Comment

Public Comment

- 5. Operations Report – November and December 2014**  
(Mark J. Madison, PE, General Manager)
- a. November, 2014
  - b. December, 2014

Associate Director Comment

Public Comment

- 6. 2015 Committee Appointments** (Stefani Phillips, Board Secretary)

Associate Director Comment

Public Comment

**Recommended Action: The Chair appoints Directors to the following Standing Committees: Finance, Conservation, Infrastructure, and Planning Committees; and the 2x2x2 Ad-hoc Committee and that these appointments be ratified by the Board.**

- 7. Professional Auditing Services – Ad-hoc Professional Services Selection Committee** (Jim Malberg, Finance Manager/Treasurer)

Associate Director Comment

Public Comment

**Recommended Action:** The Chair appoints Directors to an ad-hoc Professional Auditing Services Selection Committee to assist in the solicitation for professional auditing services and be ratified by the Board.

**8. Exclusive Sales Listing Agreement for 2450 Florin Road (Susie Gaines Mitchell Building)** (Mark J. Madison, PE, General Manager)

Associate Director Comment

Public Comment

**Recommended Action:** Approve an Exclusive Sales Listing Agreement with CBRE, Inc. to list for sale the Susie Gaines Mitchell building at 2450 Florin Road, Sacramento, California and authorize the General Manager to sign all related agreements and documents.

**9. Professional Services Agreement for Preparation of an Emergency Response Plan** (Ellen Carlson, Management Analyst)

Associate Director Comment

Public Comment

**Recommended Action:** Approve a Motion authorizing the General Manager to execute a Professional Services Agreement with AECOM in the amount of \$74,720 for the preparation of an Emergency Response Plan.

**10. Elk Grove Water District FY 2014-15 Mid-Year Operating Budget Status Report** (Jim Malberg, Finance Manager)

Associate Director Comment

Public Comment

**11. Elk Grove Water District FY 2014-15 Mid-Year Reserve Status Report** (Jim Malberg, Finance Manager)

Associate Director Comment

Public Comment

**12. Investment Policy Guidelines** (Jim Malberg, Finance Manager/Treasurer)

Associate Director Comment

Public Comment

**Recommended Action: Adopt Resolution No. 01.28.15.01 of the Board of Directors of the Florin Resource Conservation District adopting Fiscal Year 2014-15 Investment Policy Guidelines of the Florin Resource Conservation District.**

**13. Elk Grove Water District 2014 Employee Policy Manual Amendment – Overtime Rate** (Stefani Phillips, Human Resource Specialist)

Associate Director Comment

Public Comment

**Recommended Action: Adopt Resolution No. 01.28.15.02 of the Board of Directors of the Florin Resource Conservation District amending section 4.3.11 Overtime Rate of the Elk Grove Water District 2014 Employee Policy Manual.**

**14. Legislative Update** (Ellen Carlson, Management Analyst)

Associate Director Comment

Public Comment

**15. General Manager Performance Evaluation Process**  
(Stefani Phillips, Human Resource Specialist)

Associate Director Comment

Public Comment

**16. Directors Comments and Information**

Adjourn to Regular Meeting – February 25, 2015.