

MINUTES OF THE FRCD/EDC/EGWS BOARD MEETING

Wednesday, January 23, 2008

The regular meeting of the Board of Directors of the Florin Resource Conservation District/Economic Development Corporation/Elk Grove Water Service was called to order at 6:30 P.M. by Chair Russell at 8820 Elk Grove Blvd., Elk Grove, CA.

Call to Order; Roll Call

The United States Flag was not present to do the Pledge of Allegiance.

Directors Present: Barrie Lightfoot, Tony Perez, Harry Riebe, and Sandi Russell
Directors Absent: Tom Nelson
Staff Present: Leo D. Havener, Jr., General Manager; Ann Siprelle, General Counsel; Tom Bartlett, Treasurer; Ellen Carlson, Conservation Coordinator; Stefani Phillips, Secretary; and John Ornellas, Operations Manager;
District Conservationist: Dan Taverner
Consultants Present: Richard Wilson
Public Present: Chuck Dawson, Associate Director

Public Comment

No comments.

FLORIN RESOURCE CONSERVATION DISTRICT (FRCD)

1. Presentations/Announcements

FYI

Leo D. Havener, Jr., General Manager, announced that the FRCD will have its own Web site in February. He stated the website is currently under construction and the total cost for design will be \$500.

The Board was presented with correspondence from LAFCo stating Tom Nelson's term on the LAFCo advisory committee was up in December. They requested the Board appoint a Board member to sit on the advisory committee.

MSC (Lightfoot/Perez) to add an agenda item to reappoint Tom Nelson to the LAFCo advisory committee by a unanimous vote.

Reappointment of Tom Nelson to the LAFCo advisory committee
The Board briefly discussed the topic.

MSC (Riebe/Lightfoot) to reappoint Tom Nelson to the LAFCo advisory committee by a unanimous vote.

2. Consent Calendar

Cash Flow Worksheet – FRCD

MSC (Riebe/Lightfoot) to approve the FRCD Consent Calendar by a unanimous vote.

3. FRCD

a. NRCS Agency Report – Update

Dan Taverner, District Conservationist presented a monthly narrative of the Natural Resources Conservation Service (NRCS) activities. He stated the NRCS finally has an Earth Team volunteer. The volunteer will be a liaison taking care of work for the Farm Services Agency (FSA) and some field work. Mr. Taverner stated he is hoping that the volunteer is able to obtain an intern position with the NRCS. Mr. Taverner invited the Board to sign up as Earth Team Volunteers, which helps the NRCS gain incentive points.

¹Motion, Second, Carried.

Mr. Taverner stated the EQIP program contracts have been signed and most of the funds for 2008 have been allocated. The total sum of funds allocated for 2008 is \$766,783, which is almost double from 2007. He stated they will probably be receiving more funds to allocate for ground and surface water irrigation systems.

Mr. Taverner reported the Conservation Security Program (CSP) funds are allocated accordingly for the participant's efforts in environmentally sound practices.

Mr. Taverner introduced a new program to the Board called Methane Digester Project. He stated ground has broken on two of the projects. The project was funded by SMUD, Rural Development, and NRCS, to produce energy from dairy animal waste.

Sandi Russell, Chair stated she would volunteer to be an Earth Team Volunteer. Mr. Taverner stated he would bring applications to the next meeting.

- b. Conservation Activity Update
No comments

ECONOMIC DEVELOPMENT CORPORATION (EDC)

1. Presentations/Announcements

FYI
No comments

2. Consent Calendar

Cash Flow Worksheet – EDC

MSC (Lightfoot/Riebe) to approve the EDC Consent Calendar by a unanimous vote.

ELK GROVE WATER SERVICE (EGWS)

1. Presentations/Announcements

FYI
Leo D. Havener, Jr., General Manager, reported that he has been selected to sit on the following Association of California Water Agencies (ACWA) committees: Federal Affairs, Groundwater, and Water Quality. These committees serve a two year term beginning in January, 2008.

The Board congratulated Mr. Havener for being selected to sit on the three ACWA committees.

Mr. Havener informed the Board that EGWS will be partnering with Calvine High School for a pilot intern program. The intern program will teach the students the functions of the water industry.

Director Perez inquired how this program was developed. Ellen Carlson, Management Analyst replied that she and Dan Sophia, principal at Calvine High School met last year at the CALServe conference and it developed from there.

Consent Calendar

- a. Regular meeting minutes for December 05, 2007
- b. Warrants paid – November and December, 2007
- c. Miscellaneous Revenues- November and December, 2007
- d. Revenues and Expense Graphs FY 07-08
- e. Revenues and Expenses – Actual to Budget

A question and answer period occurred.

The Board requested explanations for the following items be brought to the next meeting: property tax assessments, and travel expenses paid for in November and December.

Sandi Russell, Chair, complimented Mr. Havener on the Revenues and Expense Graphs FY 07-08.

MSC (Lightfoot/Perez) to approve the EGWS Consent Calendar excluding the items needing further explanation by a unanimous vote.

3. Administration Report - Elk Grove Water Service

a. Operations and Maintenance/Engineering – Update Memo

Sandi Russell, Chair, requested John Ornellas, Operations Manager, include the fire service audit in the Operations and Maintenance/Engineering - Update.

b. Retention Policy

A retention policy, including electronic mail retention, and a records retention schedule was presented to the Board for consideration of adoption.

Ann Siprelle, General Counsel, stated she and her associates reviewed the policy for currency and accuracy.

A question and answer period occurred.

MSC (Riebe/Lightfoot) to adopt Resolution No. 01.23.08.01 of the Board of Directors of the Florin Resource Conservation District, adopting a records retention policy, an electronic mail retention policy, and a records retention schedule by a unanimous.

c. Consideration of Improvement to Dental Plan

Stefani Phillips, Human Resources Specialist, requested the Boards authorization to improve the existing dental plan to include adult orthodontia for an additional \$3.82 per employee, per month.

A brief question and answer period occurred.

MSC (Perez/Lightfoot) to authorize the improvement to the existing dental plan, which adds adult orthodontia effective February 1, 2008 by a unanimous vote.

d. Fiscal Year 07-08 Mid Year Review

Leo D. Havener, Jr., General Manager, presented the Fiscal Year 07-08 Mid Year Review to the Board. The following highlights were included of revenues and expenses with percentages of budgeted items for the period of April, 2007 to December, 2007:

- Revenues - \$9,265,925; 79%
- Total Expenses - \$6,253,858; 52%

Harry Riebe, Director, requested that the percentage of the number of months be added to the report.

4. Directors Comments/Suggestions & Subjects for Future Board Meetings

Harry Riebe, Director, stated he felt that the staff at the District is doing a good job. He stated whenever he sees the staff they have smiles on their face.

Barrie Lightfoot, Director, echoed what was said by Mr. Riebe. He added that he asks a lot of questions about money, because that is the biggest concern the Board has. He stated that hopefully in a couple of years the concerns will work themselves out, but until then he will be asking a lot of questions. Sandi Russell, Chair, stated the Board wouldn't be doing their job if they didn't ask questions.

Ms. Russell stated both the staff and the field crew are friendly.

5. Closed Session

a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (c) of Section 54956.9: one case

¹Motion, Second, Carried.

No reportable action taken.

b. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Subdivision (a) of Section 54956.9)

Name of case: Florin Resource Conservation District v. JBK Finance, LLC, et al, Sacramento Superior Court Case No.07AS04514

No reportable action taken.

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Section 54956.8:

Property: 2450 Florin Rd.

Agency Negotiator: Leo D. Havener, Jr., General Manager

Negotiating parties: Florin Resource Conservation District and County of Sacramento

Under negotiations: Price and Terms of payment

No reportable action taken.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Secretary