

# MINUTES OF THE FRCD/EDC/EGWS BOARD MEETING

Wednesday, February 27, 2008

The regular meeting of the Board of Directors of the Florin Resource Conservation District/Economic Development Corporation/Elk Grove Water Service was called to order at 6:30 P.M. by Chair Russell at 8820 Elk Grove Blvd., Elk Grove, CA.

## Call to Order; Roll Call

**The United States Flag was not present to do the Pledge of Allegiance.**

Directors Present: Barrie Lightfoot, Tom Nelson, Tony Perez, Harry Riebe, and Sandi Russell

Directors Absent:

Staff Present: Leo D. Havener, Jr., General Manager; Ann Siprelle, General Counsel; Tom Bartlett, Treasurer; Stefani Phillips, Secretary; John Ornellas, Operations Manager; and Donella Ouellette, Finance Specialist

District Conservationist: Absent

Consultants Present: Richard Wilson

Public Present: Chuck Dawson, Associate Director, and Roy Herburger, Elk Grove Citizen

## Public Comment

No comments

## FLORIN RESOURCE CONSERVATION DISTRICT (FRCD)

### 1. Presentations/Announcements

FYI

Tom Nelson, Director, stated that he did not want the FRCD to set precedence for sponsoring a specific amount for each Envirothon team. Franklin was the only school who requested sponsorship this year and the FRCD will be sponsoring \$2,500.

### 2. Consent Calendar

Cash Flow Worksheet – FRCD

MSC (Nelson/Lightfoot) to approve the FRCD Consent Calendar by a unanimous vote.

### 3. FRCD

a. NRCS Agency Report – Update  
No comments

b. Conservation Activity Update  
No comments

### 4. Resolution Calling General District Election

A discussion period occurred.

MSC (Lightfoot/Perez) to adopt Resolution 02.27.08.01 Calling General District Election

## ECONOMIC DEVELOPMENT CORPORATION (EDC)

### 1. Presentations/Announcements

FYI

No comments

## **2. Consent Calendar**

Cash Flow Worksheet – EDC

MSC (Nelson/Lightfoot) to approve the EDC Consent Calendar by a unanimous vote.

## **ELK GROVE WATER SERVICE (EGWS)**

### **1. Presentations/Announcements**

FYI

Leo D. Havener, Jr., General Manager, presented the organization chart including 24 full-time employees and 7 temporary employees.

Sandi Russell, Chair, complimented John Ornellas, Operations Manager, on the management of his department.

Mr. Havener stated that EGWS had applied for the Clair A. Hill award, which is hosted by the Association of California Water Agencies (ACWA) at the Spring Conference. EGWS submitted the TriClarity Backwash Water System for the award.

Mr. Havener mentioned that EGWS was asked to give a presentation on sustainability for green practices for the environment in Potomac National Harbor, Maryland in June, 2008.

Mr. Havener announced EGWS will be holding meetings with the meter retrofit committee and budget committee in the month of March, 2008.

Mr. Havener announced EGWS pumped 113,400,000 gallons of water (350 acre feet) for the customers. There were 50 water samples, which all exceeded the state and federal standards. The customer service received 210 work orders. The District received 8 applications for the intern program and interviews will be held in March. The interns will begin employment on April 7, 2008. The Polhemus project broke ground on February 26, 2008. The Operations Department is doing a fabulous job being resourceful and keeping their departmental costs down.

### **Consent Calendar**

- a. Consent Calendar items carried over from January
- b. Regular meeting minutes for January, 2008
- c. Warrants paid – January, 2008
- d. Miscellaneous Revenues- January, 2008
- e. Revenues vs. Expense Graphs FY 07-08
- f. Revenues vs. Expenses – Actual to Budget

A question and answer period occurred.

Barrie Lightfoot, Director, stated he felt that the District should have an inventory control for items with a value of \$100 or more and complete a yearly audit of the inventory.

MSC (Lightfoot/Perez) to approve the EGWS Consent Calendar by a unanimous vote.

### **3. Administration Report - Elk Grove Water Service**

- a. Finance Department Report  
Thomas S. Bartlett, Finance Manager, gave the Finance Department Report.

A question and answer period occurred.

NetBill

Mr. Bartlett presented a product called NetBill (online billing), as request by the Board. The product would allow customers to view their statement(s) online 24 hours a day, seven days a week. The

product also has the option of emailing the customers notification of their statement. The cost for the product is \$3,000 for the initial setup and \$400 monthly.

A discussion period occurred.

The Board stated they were not interested in NetBill at this time.

b. Operations and Maintenance/Engineering Report

John Ornellas, Operations Manager, stated the operations are running great!

Barrie Lightfoot, Director, inquired if the August deadline would be met with the Polhemus project. Mr. Ornellas replied they are moving forward with that deadline in mind.

c. Engineer's Quarterly Report

No comments.

#### 4. Directors Comments/Suggestions & Subjects for Future Board Meetings

Harry Riebe, Director, stated he would not be attending the March meeting as he would be out of the country.

Sandi Russell, Chair, stated she did not support the proposed increase to the rate payers for the meter retrofit program as approved unanimously by the Board in April, 2007 as part of the five year plan. Ms. Russell requested that the topic be brought back to the March Board meeting for discussion. Leo D. Havener, Jr., replied a Meter Retrofit Committee meeting would be scheduled and he requested to bring it back to the full Board after information was gathered, the Board approved his request.

#### 5. Closed Session

a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Initiation of litigation pursuant to subdivision (c) of Section 54956.9: one case

No reportable action taken.

b. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Subdivision (a) of Section 54956.9)

Name of case: Florin Resource Conservation District v. JBK Finance, LLC, et al, Sacramento Superior Court Case No.07AS04514

No reportable action taken.

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Section 54956.8:

Property: 2450 Florin Rd.

Agency Negotiator: Leo D. Havener, Jr., General Manager

Negotiating parties: Florin Resource Conservation District and County of Sacramento

Under negotiations: Price and Terms of payment

No reportable action taken.

d. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: General Manager

No reportable action taken.

Respectfully submitted,

***Stefani Phillips***

Stefani Phillips, Secretary