

MINUTES OF THE FRCD BOARD MEETING

Wednesday, September 23, 2009

The regular meeting of the Board of Directors of the Florin Resource Conservation District was called to order at 6:30 P.M. by Barrie Lightfoot, Chair, at 9257 Elk Grove Blvd., Elk Grove, CA.

Call to Order; Roll Call; and Pledge of Allegiance.

Directors Present: Chuck Dawson, Barrie Lightfoot, Elliot Mulberg, Tom Nelson and Tony Perez
Directors Absent: None
Staff Present: Leo D. Havener, Jr., general manger; Ann Siprelle, general counsel; Tom Bartlett, treasurer/finance manager; Stefani Phillips, secretary/human resource specialist; Jeffrey Maupin, operations manager; Scott Myers, district engineer; and Ellen Carlson, management analyst/conservation coordinator
Associate Directors Present: Rich Lozano, Davies Ononiwu
Consultants Present: Richard Wilson, Sentium
Public Present Include: Dan Taverner, and Roy Herburger

Public Comment

No comments

1. Consent Calendar

- a. Meeting minutes for August, 2009
- b. FRCD Cash Flow Worksheet – August, 2009
- c. Warrants Paid – August, 2009
- d. Monthly Summary – August, 2009
- e. Monthly Water Connections – August, 2009
- f. Revenue vs. Expense Graphs FY 09-10 - August 2009
- g. Revenues and Expenses – Actual vs Budget
- h. Month End Investments
- i. General Manager Report

Tony Perez, director, pulled item i for discussion.

MSC (Mulberg/Dawson) to approve items a-h of the Consent Calendar by a unanimous vote.

2. Presentations/Announcements

Human Resource Presentation

Stefani Phillips, human resource specialist, gave a presentation on the functions of her position as human resource specialist.

A brief question and answer period occurred.

3. NRCS Agency Report - Update

Dan Taverner, district conservationist, gave an update to the Board on the NRCS activities.

A brief question and answer period occurred.

4. Fallbrook/Park Lane/Britschgi Park Assessment District

The item was pulled.

Prior to the meeting staff researched what property of the district was being assessed and determined that it was the Fallbrook well site. The Cosumnes Community Services District verified that well sites do not get assessed for park fees.

5. California Special District Association (CSDA) Region 2, Seat B Election

Elliot Mulberg voiced his interest in being nominated for the CSDA Region 2, Seat B

MSC (Nelson/Dawson) to nominate Elliot Mulberg, director, for CSDA Region 2, Seat B, 5/0: Dawson: aye; Mulberg: aye; Nelson: aye; Perez: aye; and Lightfoot: aye.

6. Board Draft Policies

- a. Purchases of Goods and Services from Outside Vendors
- b. Committees of the Board
- c. Professional and Civic Memberships
- d. Advisory Committees
- e. Conflicts of Interest
- f. General Counsel
- g. Legislative Advocacy
- h. Board Member's Requests for Information
- i. Acquisitions of Assets

A lengthy discussion occurred and revisions were made to a, b, c, d, e, and i.

MSC (Nelson/Perez) to adopt Board policies as amended, 5/0: Dawson: aye; Mulberg: aye; Nelson: aye; Perez: aye; and Lightfoot: aye.

7. Employee Manual Update

The EGWS Employee Manual was updated and presented to the Board. A lengthy discussion occurred. The Board requested staff to seek "reasonable suspicion training".

MSC (Nelson/Mulberg) to adopt the employee manual, 5/0: Dawson: aye; Mulberg: aye; Nelson: aye; Perez: aye; and Lightfoot: aye.

8. Directors Comments/Suggestions & Subjects for Future Board Meetings

Tom Nelson, vice-chairman, commented that he would like another committee to write the Board by-laws.

Mr. Perez requested that an update of the Florin Rd. Building be presented at the October Board Meeting in closed session. Mr. Perez also stated he would like to have a discussion on the process for Board members who would like to attend seminars and conferences through professional and civic memberships.

Barrie Lightfoot, chair, requested the Board member to submit the general manager evaluation for to him by Wednesday, October 21, 2009.

9. Closed Session

- a. CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Tom Bartlett, Finance Manager and Stefani Phillips, Human Resources Specialist
- b. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Subdivision (a) of Section 54956.9)
Name of case: J.B. Jones v. FRCD, EGWS, et al, Sacramento Superior Court Case No. 34-2009-00046310

No reportable action taken.

Respectfully submitted,

Stefani Phillips
Stefani Phillips, Secretary