

# MINUTES OF THE FRCD BOARD MEETING

Wednesday, March 24, 2010

The regular meeting of the Board of Directors of the Florin Resource Conservation District was called to order at 6:30 P.M. by Barrie Lightfoot, Chair, at 8820 Elk Grove Blvd., Elk Grove, CA.

## Call to Order; Roll Call; and Pledge of Allegiance.

Directors Present: Chuck Dawson, Barrie Lightfoot, Elliot Mulberg, Tom Nelson and Tony Perez  
Directors Absent: None  
Staff Present: Ann Siprelle, general counsel; Leo D. Havener, Jr., general manager; Tom Bartlett, treasurer/finance manager; Stefani Phillips, secretary/human resource specialist; Jeffrey Maupin, operations manager; and Scott Myers, district engineer  
Associate Directors Present: Rich Lozano, Davies Ononiwu, and Don Menasco  
Consultants Present: Richard Wilson, Sentium  
Public Present: Roy Herburger and Bob Gray

## Public Comment

No comments

### 1. Consent Calendar (Stefani Phillips, secretary and Thomas S. Bartlett, treasurer)

- a. Approve Meeting minutes for February, 2010
- b. FRCD Cash Flow Worksheet – February, 2010
- c. Warrants Paid – January and February, 2010
- d. Monthly Summary – February, 2010
- e. Monthly Water Connections – February, 2010
- f. Revenue vs. Expense Graphs FY 09-10 – February, 2010
- g. Revenues and Expenses – Actual vs Budget
- h. Month End Investments
- i. Collections for Special Projects
- j. Consultants Expenses
- k. Operations Report
- l. General Manager Report
- m. Retention Policy Update

Agenda items (a) and (m) were pulled from the Consent Calendar for further discussion.

MSC (Mulberg/Nelson) to approve items b, c, d, e, f, g, h, i, j, k, and l of the Consent Calendar, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez and Lightfoot.

The Board discussed necessary revisions and requested Agenda item (m) to be brought back at the April meeting.

MSC (Mulberg/Nelson) to approve item (a) of the Consent Calendar, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez and Lightfoot.

### 2. Range Camp Sponsorship

A brief question and answer period occurred regarding the application and selection process of Range Camp participants.

MSC (Nelson/Dawson) to approve sponsorship for Range Camp in the amount of \$800, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez and Lightfoot.

### 3. SBx7-7, the 20x2020 Law

Leo D. Havener, Jr., general manager, presented the agenda item.

Tom Nelson, director, stated that the Conservation Committee met to discuss the Best Management Practices (BMP's) that are reportable requirements of the District. A lengthy discussion was held.

The Board's consensus was to move forward gradually with the same conservation efforts that the District has had in years past – nothing more and nothing less than what currently exists.

The Board requested staff to bring back to the April Board meeting a conservation plan including job description, salary, and funding source.

Tony Perez stated that the funding source for SBx7-7, the 20x2020 Law should be evaluated with the next rate study.

#### **4. Computerized Maintenance Management System Consultant Services**

Jeff Maupin, operations manager, presented the Cityworks software package to the Board. The software is a GIS – centric Asset Management System. Cityworks will provide a greatly improved work order system for the field staff and customer service staff.

A brief question and answer period followed.

MSC (Dawson/Perez) to approve the proposal for the computerized maintenance management system consultant services, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez and Lightfoot.

#### **5. Re-Adoption of Investment Policy Guidelines**

Thomas Bartlett, finance manager, presented the Investment Policy to the Board for re-adoption. The guidelines state that the policy must be re-adopted each year.

MSC (Nelson/Dawson) to approve Resolution No. 03.24.10.02 adopting Investment Policy Guidelines of the Florin Resource Conservation District, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez and Lightfoot.

#### **6. EGWS and FRCD Logo Modifications**

Rick Wilson, Sentium, gave a presentation on the EGWS and FRCD Logo and proposed name change for EGWS. Mr. Wilson stated that the California Association of Resource Conservation District (CARCD) authorized the FRCD the useage of a logo at no cost to the District.

The Board requested that we get the authorization in writing with a signature from the CARCD for the use of the logo.

The Board had a lengthy discussion regarding the logo modifications and name change for the EGWS.

MSC (Nelson/Lightfoot) to approve name change for EGWS to EGWD with the diamond shaped logo; and keep the existing logo for the FRCD, 2/3: Ayes: Nelson and Lightfoot; and Nay: Dawson, Mulberg, and Perez.

MSC (Nelson/Dawson) to approve the name change for EGWS to EGWD, 3/2: Aye: Dawson, Nelson, and Lightfoot; Nay: Mulberg and Perez.

The Board requested that an ad-hoc committee be formed to discuss the modications to the logos and then bring it back to the full Board for approval.

The Board's consensus was that Mr. Lightfoot and Mr. Dawson would sit on the ad-hoc committee to discuss the logos.

#### **7. Committee Meeting(s) Update**

Mr. Nelson updated the Board on the activities of the Conservation Committee.

#### **8. Directors Comments/Suggestions & Subjects for Future Board Meetings**

Elliot Mulberg, vice-chairman, requested that an item be placed on the agenda in April to discuss clarity of staff reports.

Mr. Perez requested that staff bring the Financial Statements for FY' 2008-2009 to the April meeting for discussion.

### **9. Closed Session**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Section 54956.8:

Property: 2450 Florin Rd.

Agency Negotiator: Leo D. Havener, Jr., General Manager and Thomas S. Bartlett, Finance Manager

Negotiating parties: Florin Resource Conservation District and County of Sacramento

Under negotiations: Price and Terms of payment

No reportable action

Respectfully submitted,

*Stefani Phillips*

Stefani Phillips, Secretary