

MINUTES OF THE REGULAR MEETING OF THE FRCD BOARD

Friday, June 18, 2010

The regular meeting of the Board of Directors of the Florin Resource Conservation District was called to order at 10:05 a.m. by Barrie Lightfoot, Chair, at 9727 Elk Grove Blvd., Elk Grove, CA.

Call to Order; Roll Call; and Pledge of Allegiance.

Directors Present: Chuck Dawson, Barrie Lightfoot, Elliot Mulberg, Tom Nelson, and Tony Perez
Directors Absent:
Staff Present: Ann Siprelle, general counsel; Leo D. Havener, Jr., general manager; Tom Bartlett, treasurer/finance manager; Stefani Phillips, secretary/human resource specialist; Jeffrey Maupin, operations manager; and Ellen Carlson, management analyst
Associate Directors Present: Rich Lozano and Davies Ononiwu
Consultants Present: Richard Wilson, Sentium
Public Present: Donella Ouellette, Roy Herburger, and Bob Gray

Public Comment

No public comments were made.

1. Consent Calendar

- a. Approve Regular Meeting minutes for May and Special Meeting minutes for June 10, 2010
- b. FRCD Cash Flow Worksheet – May, 2010
- c. Warrants Paid – May, 2010
- d. Monthly Summary – May, 2010
- e. Monthly Water Connections – May, 2010
- f. Revenue vs. Expense Graphs FY 09-10 – May, 2010
- g. Revenues and Expenses – Actual vs Budget
- h. CDARS Accounts
- i. Revenue Distribution Worksheet
- j. Consultants Expenses

MSC (Dawson/Nelson) to approve the Consent Calendar, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez, and Lightfoot.

2. General Manager Report

Leo D. Havener, Jr., general manager, gave a summary to the Board of the ACWA Conference that he attended in May.

A question and answer period followed on the general manager report.

3. Operations Report

A brief question and answer period occurred.

Tony Perez, director, inquired when the next security meeting would take place. Jeff Maupin, operations manager, stated that the vulnerability assessment needs to be reviewed and updated. Mr. Maupin stated that the District is discussing the possibility of replacing the ADT security system.

Staff recommended that an ad-hoc committee be formed to complete the process for the vulnerability and security of the District.

4. Review Format of Staff Reports

The proposal for board action/review form was brought back from the May meeting for clarification of its use. After reviewing the form, the consensus of the Board was to replace the existing board summary with the new staff report.

MSC (Mulberg/Nelson) to replace the board summary with the proposal for board action/review form, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez, and Lightfoot.

5. FRCD FY 2010-2011 Budget

Mr. Havener presented the FRCD FY 2010-2011 Budget to the Board.

Mr. Havener made a correction to the dues for the California Association Resource Conservation District (CARCD) for Ellen Carlson that was reflected in the budget. The dues were not for Ellen they were for the District, who belongs to the CARCD. Ellen Carlson, conservation coordinator, explained to the Board how the dues are calculated. She stated that the calculation is based on approximately 2% of the prior year's annual expenses. The Board inquired if there was an unlimited amount that would be required for dues? Ms. Carlson stated no, there is a cap, which is \$4,000. She stated the dues are a request not a demand. The minimum is \$200.

The Board's consensus was to pay the minimum CARCD dues in the amount of \$200.

MSC (Mulberg/Dawson) to authorize CARCD dues in the amount of \$200, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez, and Lightfoot.

Elliot Mulberg stated he thought that the budget for the election costs should be reduced from \$11,000 to \$5,000.

Several of the Board member's gave up their travel costs for a combined sum of \$4,000.

MSC (Dawson/Nelson) to reduce the election costs from \$12,000 to \$8,000 and approve the FRCD FY 2010-2011 Budget, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez, and Lightfoot.

6. Review of Employee Manual

The consensus of the Board was to have an ad-hoc committee work with staff to make revisions to the employee manual and bring it back to the full Board for approval. Chuck Dawson, director, and Tom Nelson, director, volunteered for the ad-hoc committee.

7. EGWD FY 2010-2011 Budget

Mr. Havener presented the EGWS FY 2010-2011 Budget.

A question and answer period occurred.

Mr. Perez stated that he felt the District should hire an in-house engineer to cut costs.

The Board had a lengthy discussion regarding not imposing the proposed 3% rate increase to the rate payers.

Mr. Perez felt strongly about sticking with the five year plan.

MSC (Mulberg/Dawson) to rescind the 3% rate increase for FY 2010-2011, 3/2: Ayes: Dawson; Mulberg, and Lightfoot; Naye: Nelson and Perez.

MSC (Dawson/Lightfoot) to draw from the unrestricted fund balance to offset the 3% lack of revenues, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez, and Lightfoot.

A brief question and answer period followed.

The Board inquired if the 3% rate increase could be reinstated at any time throughout FY 2010-2011 and Ann Siprelle, general counsel, responded yes.

The Board discussed the merit increases for the District. The consensus of the Board was that no more than a one step (5%) merit increase in a classification be awarded to any employee of the District during a performance evaluation within FY 2010-2011.

MSC (Dawson/Lightfoot) to not award more than a one step (5%) merit increase in a classification be awarded to any employee of the District during a performance evaluation within FY 2010-2011, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez, and Lightfoot.

MSC (Mulberg/Dawson) to approve EGWD FY 2010-2011 Budget with revisions, 5/0: Ayes: Dawson; Mulberg, Nelson, Perez, and Lightfoot.

8. Directors Comments/Suggestions & Subjects for Future Board Meetings

The Board requested that the following items be brought to the July 28th Board meeting: CIP audit and the pending litigation and bond issues under closed session.

MSC (Dawson/Mulberg) to adjourn to the meeting, Ayes: Dawson; Mulberg, Nelson, Perez, and Lightfoot.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Secretary