

MINUTES OF THE REGULAR MEETING OF THE FRCD BOARD

Wednesday, May 25, 2011

The regular meeting of the Board of Directors of the Florin Resource Conservation District was called to order at 6:30 p.m. by Barrie Lightfoot, Chair, at 8820 Elk Grove Blvd, Elk Grove CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Chuck Dawson, Barrie Lightfoot, Elliot Mulberg, and Tony Perez
Directors Absent: Tom Nelson
Staff Present: Ann Siprelle, General Counsel; Tom Bartlett, Treasurer/Finance Manager; Stefani Phillips, Secretary/Human Resource Specialist; Jeffrey Maupin, Operations Manager; and Ellen Carlson, Management Analyst
Associate Directors Present: Donald Menasco and Davies Ononiwu
Consultants Present: Pete Tobia, Wood Rodgers, Jim Malberg, Willdan
Public Present: Roy Herburger, Bob Gray,

Public Comment

No comments

1. Consent Calendar

- a. Approve Regular Meeting minutes for April 27, 2011; Infrastructure Committee Meeting Minutes of May 5, 2011; and Finance Committee Minutes of May 16, 2011.
- b. FRCD Cash Flow Worksheet – April, 2011
- c. Warrants Paid – April, 2011
- d. Monthly Water Connections – April, 2011
- e. Bond Covenant Requirements for FY 2010-2011
- f. Revenues and Expenses – Actual vs Budget
- g. Cash Accounts
- h. Revenue Distribution Worksheet
- i. Consultants Expenses

MSC (Dawson/Mulberg) to approve items a, b, c, d, f, g, and i 4/0: Ayes: Dawson, Mulberg, Perez and Lightfoot.

The Board had brief questions on items e and h.

MSC (Mulberg/Dawson) to approve items e and h, 4/0: Ayes: Dawson, Mulberg, Perez and Lightfoot.

2. Urban Water Management Plan Draft

Ellen Carlson, Management Analyst, gave a presentation on the UWMP.

Pete Tabia, Wood Rodgers, discussed the baseline data.

A question and answer period followed.

Elliot Mulberg, Vice-Chairman, requested that the Water Forum Agreement be expanded.

3. FY 11-12 Budget Report

- a. FY 11-12 EGWD Budget
- b. Employee Training Summary

Mark Madison, General Manager, gave a presentation of the FY 11-12 Budget. Mr. Madison reviewed the major changes between the 1st and 2nd drafts of working spreadsheet, which include:

- FY 08-09 actual revenues and expenditures
- The FY 09-10 Budget numbers have been replaced by actual revenues and expenditures
- Salary and Benefit costs have been reduced to reflect the proposed Employee Cost Reduction Program
- A breakdown of Employee Training

- Overtime and On-Call Pay has been reduced
- Board conference expenditures have been reduced
- A breakdown of Repairs & Maintenance - Computers has been provided
- Computer repair service costs have been removed from Repairs & Maintenance – Computers and allocated to Contracted Services
- Contracted service needs by the Ops Division has been corrected to more accurately reflect their needs
- Property tax costs have been reduced
- Meter costs (under Capitalized Expenses) have been increased to more accurately reflect the total capitalized equipment expense.
- Other Capitalized Expenses have been reduced.

Mr. Madison provided a new staff report format for the FY 11-12 Budget Report. The Board stated that they liked the new format.

The staff was thanked for their efforts in preparation for the FY 11-12 Budget.

4. Legislative Update

Ms. Carlson gave the Board an update on the legislative measures.

A brief question and answer period followed.

Mr. Mulberg requested that Ms. Carlson continue to track AB 54.

5. Operations Report

Jeff Maupin, Operations Manager, presented the Operations Report to the Board and provided some highlights:

- Annual meter and transducer calibration has been completed
- First infrared electrical system review has been completed
- Two year reservoir coating inspection is schedule for the end of next week
- SCADA PLC reprogramming is underway to establish the systems running parameters
- SCADA programs are being reviewed for timing
- New mapping system is underway
- Inventory maps (asset records)

Mr. Maupin reported that a butterfly valve for the inter-tie with Sacramento County was found to be frozen in the closed position and staff excavated and freed the valve. Barrie Lightfoot, Chairman, complimented Mr. Maupin on being pro-active.

6. Committee Meeting(s) Update

- a. Infrastructure Committee Meeting
- b. Finance Committee Meeting

Mr. Madison informed the Board that the Planning Committee Meeting had been postponed.

7. Directors Comments/Suggestions & Subjects for Future Board Meetings

The Board had a discussion regarding where to hold regular Board meetings. Mr. Mulberg stated that the EGWD Administrative office is too small to hold regular board meetings. Chuck Dawson, Director, stated he is not in favor of breathing in the mold at the CSD building. The Board voted 3/1 to hold the regular Board meetings at the CSD.

No reportable action was taken.

Respectfully submitted,

Stefani Phillips, Secretary