

**MINUTES OF THE SPECIAL INFRASTRUCTURE COMMITTEE MEETING  
OF THE  
FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS**

**Wednesday, March 21, 2012**

**Attendance:**

Committee Members: Elliot Mulberg – present  
Tom Nelson – absent

Associate Members: Davies Ononiwu – present

Staff: Mark J. Madison, General Manager; Stefani Phillips, Board Secretary; Bruce Kamilos, Associate Civil Engineer; Steve Shaw, Water Treatment Foreman; Jose Carrillo, Water Distribution Foreman; and Travis Small, GIS Technician I

Consultants: None

Public: None

**Review of Proposed Elk Grove Water District FY 2013-17 Capital Improvement Program**

Mark Madison, General Manager, stated that this meeting is the starting point for the CIP Program and that it would be presented to the full Board for adoption on June 27<sup>th</sup>.

Bruce Kamilos, Associate Civil Engineer, gave a presentation on the Capital Improvement Program (CIP). He stated that the CIP provides a link between the District's strategic Plan and the annual budget and is intended to be funded through a pay-as-we-go method (Reserve funds and user fees).

Comments, questions, and answers include:

- Research and develop a ranking system to prioritize CIP projects.
  - Rankings should include support information for justification.
  - Rankings should be prioritized based on necessity.
  - Weigh the risks associated with assets failing.
- Does the District have a capital asset list?  
Mr. Madison responded that a capital asset list was developed by the previous Finance Manager Tom Bartlett and is being continued by Dennis Coleman, Finance Manager.
- Add “the Board can override the Planning Commission” to the last sentence of the second paragraph of the overview in the CIP document.
- Add information on the success of Well 9's pumping capacity to the justification of Well 13 Rehabilitation.
- Review Water Mains (4”) and Backyard Water Mains/Service Replacements for overlap
  - Ties with Meter-Retrofit Program
- Add page numbers to reference projects in Table 1.
- Research whether or not untreated water can be used at elementary schools near our wells.
  - Review options for recycled water to be used by the elementary schools.
  - Consider that the District may have to reduce the water rate for any non-potable water served.
- Review pros and cons of buying verses renting a generator.
  - Permitting generators is difficult.
  - Check with SMUD to see if they can provide the District with a secondary source of power from a sub-station.
- Review Automatic Meter Reader Upgrades to see if rate of return provides value.

- SCADA Improvements – design is underway.
- Board members commented that it was not necessary to have a Board room at the administration office.
- Consider improvements needs to the administration building
  - Meeting room
  - Frontage improvements
- Consider solar panels to top the car ports for Railroad Water Storage and Treatment Plant Facility employee parking.
- Consider alternatives for Well 1D site improvements.

The Board members commented that Bruce Kamilos had done a marvelous job on the development of the CIP.

Respectfully submitted,

**Stefani Phillips, Secretary**