

MINUTES OF THE REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Wednesday, August 26, 2015

The regular meeting of the Board of Directors of the Florin Resource Conservation District was called to order at 6:30 p.m. by Chuck Dawson, Chair, at 9257 Elk Grove Blvd, Elk Grove CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Chuck Dawson, Bob Gray, Elliot Mulberg, Tom Nelson, and Jeanne Sabin
Directors Absent: None
Staff Present: Mark J. Madison, General Manager; Jim Malberg, Finance Manager; Donella Murrillo, Finance Supervisor; Stefani Phillips, Secretary; Bruce Kamilos, Associate Civil Engineer; Ellen Carlson, Management
Associate Directors Present: Mike Schmitz
General Counsel Present: Ann Siprelle, Best Best & Krieger (BB&K)
Consultants Present: None

Public Comment

No comments were made.

1. Proclamations and Announcements

No comments were made.

2. Consent Calendar

- a. Minutes of the Regular Board Meeting of July 29, 2015
- b. FRCD Cash Flow Worksheet – July, 2015
- c. Warrants Paid – July, 2015
- d. Active Accounts – July, 2015
- e. Bond Covenant Status for FY 2015-16 – July, 2015
- f. Revenues and Expenses – Actual vs Budget FY 2015-16 – July, 2015
- g. Cash Accounts – July, 2015
- h. Consultants Expenses – July, 2015

Tom Nelson, Vice- Chairman, pulled item f.

MSC (Sabin/Nelson) to approve Consent Calendar items a-e and g-h 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

Mr. Nelson inquired why the District is over budget in the expense categories, Salaries & Benefits and Office & Operational. Jim Malberg, Finance Manager, responded stating under Salaries & Benefits there was a pre-payment of \$110,000 towards CalPERS for the year. He stated that under Office & Operational there was a payment for General Liability for the year and also paid Special District Risk Management Authority for worker's compensation.

MSC (Nelson/Mulberg) to approve Consent Calendar item f 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

3. Committee Meetings

No committee meetings were held between the months of July and August 2015.

4. Natural Resources Conservation Services Report

Ellen Carlson, Management Analyst, introduced Dwane Coffey, District Conservationist from the Natural Resources Conservation Services (NRCS) to present the NRCS Report to the Florin Resource Conservation District Board of Directors (Board). Mr. Coffey informed the Board there was a personnel change and the NRCS hired Carol Pellegrini as the new Farm Bill Assistant/Secretary for the Elk Grove office.

Other comments and inquires include:

- The Sloughhouse Resource Conservation District (Sloughhouse RCD) applied for a grant targeted towards small farms to help those who don't have control of land for three years and cannot participate in federal programs. The Sloughhouse RCD received a grant for \$25,000 from the NRCS.

Director Elliot Mulberg inquired if there were any grant opportunities for the Florin Resource Conservation District (FRCD). Mr. Coffey responded stating all grant opportunities would apply to the FRCD.

Director Bob Gray inquired what the 2080 linear feet of irrigation pipeline is used for. Mr. Coffey responded stating that depending on the project, irrigation or PVC pipe could be used. He stated, the pipe is meant to make the water delivery to the croplands more efficient than how it was in the past.

Director Jeanne Sabin inquired if Sloughhouse RCD has any requirements for the use of the grant they received. Mr. Coffey responded stating that Sloughhouse RCD has to submit record of the use of the grant money to the NRCS. Mr. Coffey stated he will get back to Ms. Sabin with a time frame that these documents will need to be submitted.

5. Florin Resource Conservation District Conservation Activities – August 2015

Ellen Carlson, Management Analyst, introduced the Florin Resource Conservation District Conservation Activities – August 2015 to the Board and passed this item to Mark Madison, General Manager.

Mr. Madison, General Manager, commented that he along with Director Elliot Mulberg and Vice-Chairman Tom Nelson, have been working to solicit consultant proposals to perform a Needs Assessment for the FRCD and four proposals have been received.

6. Elk Grove Water District Conservation Activities – August 2015

Ellen Carlson, Management Analyst, presented the Elk Grove Water District Conservation Activities to the Board. In summary, Elk Grove Water District (EGWD) achieved a water savings of 40.5% in the month of July in comparison to July 2013. Ms. Carlson stated the savings that were achieved for the month were due primarily to a combination of reduction in system pressure and continued conservation efforts from EGWD customers. Ms. Carlson, proceeded to tell the Board that EGWD has contracted with Airborne Security to provide additional water conservation patrols. She stated that Airborne Security is patrolling from 6:00 p.m. until 2:00 a.m. seven days a week and from 4:00 a.m. until noon on the weekends. EGWD employees are still patrolling week days from 4:00 a.m. to 1:30 p.m.

Chuck Dawson, Chairman, commented on how proud he is of the customers and their participation in reducing their water usage.

7. Elk Grove Water District Operations Report – July 2015

Mark J. Madison, General Manager, presented the highlights of the Operations Report – July, 2015:

- 476 Door Hangers – higher than last month
- 30 Shut Offs – are down from the previous month due to the 10 day requirement
- No customer complaints
- Distribution Work Orders
 - 56 Hydrant Maintenance
 - 159 Valve Exercising – one full cycle has been completed and the second cycle has started
- Utility Work Orders
 - 26 Service Line Replacements
- Well Production
 - Well 1D – ran for sounding and sampling
 - Well 4D – way up and in the lead for the month
 - Well 11D – down from the last month
 - Well 14D – ran a fair amount
 - Well 3 – no relative change from the past month
 - Well 8 – hardly ran and is offline
 - Well 9 – same as last month and is now offline
 - Well 13 – good producer and is up and running
- Combined Total Production – production is down from 2013
- Total Demand/Production – numbers are down from 2013
- Static and Pumping levels – water table is higher now than it was in 2013. Conservation efforts appear to be making a difference
- Samples were normal for the month of July
- No discharge for the month of July
- All preventative maintenance activities were performed on time and per the standard operating procedure (SOP)
- Backflow Prevention Program
 - 37 outstanding delinquent notices
- 5 Safety Meeting for the month
- 26 Service Line Replacements
- Leaks
 - 3 Service Line leaks due to pinholes
 - 5 Main Line leak due to shear break
- Pressure – same as the previous month

Bob Gray, Director, inquired why the amount of hours claimed for service line replacements is so high for only having 26 service line replacements completed for the month. Bruce Kamilos, Associate Civil Engineer responded stating that some of the hours claimed could be due to the Capital Improvement Project (CIP) on Colton Avenue and Orton Street. Mr. Madison agreed with Mr. Kamilos's response.

Mr. Gray inquired if the District has a lot of shear breaks that the District does not know about or is the District catching the shear breaks as they occur. Mr. Madison confirmed the latter because of the conditions of the soil in the District.

8. Amended and Restated Associate Director Policy

Stefani Phillips, Board Secretary, presented the Amended and Restated Associate Director Policy to the Board. In summary, the Board requested staff to amend the

Associate Director Policy, to permit the Board to fill Associate Director vacancies when there is a viable candidate.

Lisa Medina spoke voicing her interests in becoming an Associate Director for the District.

Jeanne Sabin, Director, inquired if the policy's open recruitment announcement was published in the Sacramento Bee. Ms. Phillips responded stating it is not stated in the Associate Director Policy and informed the Board that by practice, the announcement has always been published every May in the Sacramento Bee and the Elk Grove Citizen. Ms. Sabin would like the District to publicize the vacancies in a local newspaper of general circulation throughout the FRCD boundaries during the month of May.

MSC (Mulberg/Sabin) to adopt Resolution No. 08.26.15.01 adopting an amended and restated policy regarding Associate Directors 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

9. Support of Nomination of Director Kathleen Tieg as the Association of California Water Agencies President

Stefani Phillips, Board Secretary presented the Support of Nomination of Director Kathleen Tieg as the Association of California Water Agencies President to the Board. In summary, the Association of California Water Agencies (ACWA) is calling for candidate nominations for President for the 2016-2017 term beginning January 1, 2016. EGWD was solicited to support Director Kathleen Tieg in her bid for ACWA President. Ms. Tieg is the only individual bidding for ACWA President at this time and has served as ACWA Vice-President over the past two years. Ms. Tieg has over 30 years of career experience in the water industry. Nominations must be received to ACWA by September 1, 2015 and elections will be held on December 2, 2015 at the ACWA Fall Conference in Indian Wells, CA.

Elliot Mulberg, Director, inquired how the election process works. Mark Madison, General Manager, responded stating there is a ballot and there are designating voting delegates who vote. He stated Tom Nelson, Vice-Chairman, is the District's delegate.

MSC (Nelson/Sabin) to adopt Resolution No. 08.26.15.02 supporting the nomination of Director Kathleen Tieg as the Association of California Water Agencies President 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

10. Legislative Update

Ellen Carlson, Management Analyst, presented the Legislative Update to the Board. In summary, California legislators reconvened on August 17, 2015, however, Federal legislators will not return to Washington D.C. from their Districts until September 8, 2015.

Comments and inquires include:

- AB 1531 and SB 385 – bills are in the engrossing and enrolling phase, waiting for the governor's signature
- The following bills are sitting in the appropriation suspense file:
 - AB 33, AB 88, AB 259, AB 585, AB 761, AB 935, AB 937, AB 954, AB 1164, AB 1251, AB 1390, SB 3, SB 7, SB 32, SB 208, SB 239, SB 246, SB 555, SB 664
- AB 453 – this bill was ordered to inactive file by Senator Berry Hill
- SB 3 – Elk Grove Chambers of Commerce is in opposition to minimum wage

Elliot Mulberg, Director, thanked Ms. Carlson for cutting down the list of bills.

Mark Madison, General Manager, commented that AB 647 will be an important bill for the District to watch since ground water recharge is of beneficial use.

11. Method of Election for the Florin Resource Conservation District Board of Directors

Mark Madison, General Manager, introduced the Method of Election for the Florin Resource Conservation District Board of Directors to the Board. Stefani Phillips, Board Secretary explained the process of establishing District-Based Elections to the Board.

Bob Gray, Director, inquired who would pay the cost for the change. Jeanne Sabin, Director, inquired if it would cost money to change or would it be the cost of the election. Ms. Phillips will inquire if there is a cost.

Mr. Gray inquired if the district divisions have to be contiguous. Ann Spirelle, General Counsel, responded yes.

Lisa Medina, Public, commented that an analysis should be completed to have more information before splitting the District into divisions.

Mr. Madison commented stating there is a possibility of saving \$27,000.00 per year by converting to a District election vs. an at-large election.

Much discussion occurred between the Board of Directors and concluded that the Board is not interested in continuing with a change of election method.

12. Director Comments

Tom Nelson, Director, gave the Board an update on Sacramento Central Groundwater Authority (SCGA) revisiting a joint powers agreement (JPA) from a planning agency to an active working agency. Mark Madison, General Manager, recommended bringing this back to the Board on a quarterly basis as it develops.

Chuck Dawson, Chairman, informed the Board the Cosumnes Community Services District letter was delivered thanking them for their efforts of conservation.

13. Closed Session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Section 54957)
Title: General Manager

No reportable action taken.

Adjourn to Regular Meeting on Wednesday, September 23, 2015 at 6:30 p.m.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Secretary
SP/CR