

MINUTES OF THE REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Wednesday, December 30, 2015

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chuck Dawson, Chair, at 9257 Elk Grove Blvd, Elk Grove CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Chuck Dawson, Bob Gray, Elliot Mulberg, Tom Nelson, and Jeanne Sabin
Directors Absent: None
Staff Present: Mark J. Madison, General Manager; Jim Malberg, Finance Manager; Stefani Phillips, Secretary
Associate Directors Present: Lisa Medina, Davies Ononiwu, Mike Schmitz
General Counsel Present: Ann Siprelle, Best Best & Krieger (BB&K)
Consultants Present: Ahmed Badawi, Badawi & Associates Certified Public Accountants

Public Comment

No comments were made.

1. Proclamations and Announcements

No comments were made.

2. Consent Calendar

- a. FRCD Cash Flow Worksheet – November, 2015
- b. Warrants Paid – November, 2015
- c. Active Accounts – November, 2015
- d. Bond Covenant Status for FY 2015-16 – November, 2015
- e. Revenues and Expenses – Actual vs Budget FY 2015-16 – November, 2015
- f. Cash Accounts – November, 2015
- g. Consultants Expenses – November, 2015

MSC (Mulberg/Nelson) to approve Consent Calendar items a-g 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

3. Fiscal Year 2014-15 Comprehensive Annual Financial Report

Jim Malberg, Finance Manager, presented the Fiscal Year 2014-15 Comprehensive Annual Financial Report (CAFR) and explained a few revisions contained in the bound copy of the CAFR to the Board.

Elliot Mulberg, Director, suggested for the next year to put the net position of the District in the summary of the staff report.

Ahmed Badawi, Consultant with Badawi & Associates, presented a power point covering the CAFR to the Board.

Mr. Mulberg, inquired if the District should be looking at other policies. Mr. Badawai responded yes. Mr. Malberg responded to Mr. Mulberg stating Badawi & Associates identified a couple of policies for the District to look into. The policies are identified as follows: Accounts Payable/Receivable process, Cash Receipting, Non Routine and Non Systematic Transactions.

Mark Madison, General Manager, commented that Staff can e-mail the Board with the other policies the District is looking into.

Mr. Malberg stated he could provide a status update on the policies to the Board during the Quarterly Updates. Chuck Dawson, Board President, responded stating that would work for him.

Jeanne Sabin, Director, inquired if the District has a policy in place on how to maintain the capital asset records for next year. Mr. Malberg responded stating that the District is working on it.

Mr. Malberg thanks Ahmed Badawi and Mitesh Desai for their help and service. Mr. Madison echoed Mr. Malberg's comments and the Board thanked Badawi & Associates.

MSC (Mulberg/Sabin) to approve a motion accepting the Fiscal Year 2014-15 Comprehensive Annual Financial Report 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

4. Potential Refund of Florin Resource Conservation District Debt

Jim Malberg, Finance Manager, presented the Potential Refund of Florin Resource Conservation District Debt to the Board. In summary, the District would like to refund a portion of the FRCD's outstanding debt to generate annual debt service savings as well as parity between all FRCD debt issuances.

Chuck Dawson, Chairman, inquired if refunding a portion of the debt is not completed by March 1, 2016, is the District still able to proceed with the refund on June 1, 2016. Mr. Malberg responded yes.

Bob Gray, Director, commented that we should move forward on this.

Jeanne Sabin, Director, inquired if there is a limit of how many times a year the District can ask for a rating change from Standard & Poor's. Mr. Malberg responded stating that shouldn't be a problem with Standard & Poor's.

MSC (Nelson/Mulberg) to adopt a motion authorizing staff to proceed with engaging the financing team to investigate the potential for refunding a portion of Florin Resource Conservation District's outstanding debt 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

5. Directors Comments

Bob Gray, Director, inquired if there is a need for the Active Account Information (pg. 9) and inquired if it could be taken out. The Board had a discussion and decided to keep the Active Account Information in the Board Packet.

Chuck Dawson, Chairman, suggested on keeping a running total on projects over \$100,000. Mr. Madison responded stating staff will be happy to do this going forward.

Elliot Mulberg, Director, suggested adding Peter Kampa with Kampa Consulting to the Consultant Expenses page (pg. 13).

Mr. Gray inquired why there was a difference between the Paid to Date amount on the Consultants Expenses page (pg. 13) and the Legal Cost detail total. Mr. Madison responded stating that staff will look into this and get back to the Board.

6. Closed Session

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't. Code Section 54957)
Title: General Manager

- b. CONFERENCE WITH LABOR NEGOTIATORS (Gov't. Code Section 54957.6)
Agency designated representatives: Chuck Dawson
Unrepresented employees: General Manager

Adjourn to Regular Meeting on Wednesday, January 27, 2016 at 6:30 p.m.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Secretary

SP/CR